

MEADOWS
MENTAL HEALTH
POLICY INSTITUTE

Job Title: Director of Cross System Integration

Reports To: Vice President of Clinical Policy and Innovation

Position Summary: The Director of Cross System Integration (Director) will support the work of the Vice President of Clinical Policy and Innovation and the Policy Implementation Team. The Director will be expected to work collaboratively with staff, contractors, partner agencies, and stakeholders to further the Meadows Institute's vision of a best-in-class clinical design and cross system integration for mental health and substance use systems across Texas and nationally.

The Director's primary responsibilities are to manage and/or participate in project work and submission of project deliverables on timelines required, with an emphasis on community mental health systems. In addition, the Director will seek out business development opportunities to grow mental health and substance use care work in alignment with the Institute's priorities. Required work location for this position is in Texas. Statewide travel (up to 50%) may be required. Some duties may require access to reliable personal transportation.

Responsibilities:

- Organize and align strategic priorities for the Vice President of Clinical Policy and Innovation and Policy Implementation Team;
- Support assessment and implementation projects throughout Texas with technical assistance and project implementation;
- Offer cross system collaboration and integrated care expertise to the broader Meadows Institute policy and program team in the Director's areas of expertise;
- Work collaboratively with the Policy Implementation Team Vice Presidents to engage staff for assigned projects;
- Contribute leadership to projects as needed, managing the daily activities including contracting, invoicing, deliverable submission and project staff supervision for project related tasks;
- Serve as a project member for projects as needed, producing assigned tasks and deliverables on the timeline set out by the project director;
- Complete project management tasks as needed;
- Identify ways to overcome project challenges;
- Lead or assist with grant proposals, including completing proposal applications, conducting relevant research, and tracking and reporting on submissions;

- Provide consultation, specific subject matter expertise, and technical assistance throughout assessment projects conducted by the Institute by conducting literature reviews, focus groups, and key informant interviews for projects;
- Draft evaluation and other project reports in collaboration with the project team;
- Provide input to the project team that will help ensure programs are carefully designed to deliver meaningful, quantifiable impact in accordance with the Meadows Institute's goals;
- Ensure that projects run smoothly and that deliverables are of the highest quality and are provided in a timely manner;
- Support the development of a systematic approach to measuring the Meadows Institute's impact, including designing evaluation mechanisms, overseeing analysis of results, and making recommendations based on findings;
- Assist with convening and collaborating activities that further the Meadows Institute's best practice innovation activities;
- Support structures for organizational learning and evidence-based decision making throughout the organization;
- Provide input into the Institute's policy directives concerning the identification, adoption, and use of outcome and performance metrics at state, regional, and local levels, for all relevant age groups and populations;
- Ensure that all Meadows Institute technical assistance and evaluation activities consider the diverse needs of Texas communities and mental health consumers;
- Other duties as assigned.

Required Qualifications:

- Master's degree in mental health, social work, public policy, or related field;
- 5 to 10 years of directly related, professional experience in related role;
- Excellent written and verbal communication skills;
- Capacity to think strategically, critically, and respond analytically;
- Ability to work independently as well as collaboratively with colleagues. This includes overcoming geographic and other potential barriers to communicating with and making contributions to the team's work;
- Excellent organizational skills, including the ability to manage multiple tasks and projects simultaneously while meeting deadlines;
- Flexibility in working with new issues, topics, and approaches;
- Strong interpersonal skills;
- Strong familiarity with Microsoft Word, Outlook, and Excel.

To Apply:

Qualified applicants are encouraged to submit their resume and cover letter to:

careers@mmhpi.org

Eligibility Requirements:

- The required work location for this position is in Texas. Relocation assistance not available. Successful candidates must show proof of eligibility to work in the United States.

About Meadows Mental Health Policy Institute:

The Meadows Mental Health Policy Institute is a data-driven, nonpartisan, nonprofit organization that supports the implementation of policies and programs that help Texans obtain effective, efficient mental health care when and where they need it. The Institute's vision is for Texas to be the national leader in treating people with mental health needs. For more information about the Meadows Institute, please visit: www.mmhpi.org.

The Meadows Mental Health Policy Institute is committed to equality of opportunity in all aspects of employment and provides full and equal employment opportunities to all employees and potential employees without regard to race, color, national origin, religion, gender (including pregnancy, childbirth, and related medical conditions), physical or mental disability, age, citizen status, veteran status, genetic information, or any other legally protected status.