

Job Title: Research Assistant, Children’s Specialty Healthcare

Reports To: Assistant Director of Cross Systems Integration, Children’s Specialty Healthcare

Position Description: The Meadows Mental Health Policy Institute (Meadows Institute) seeks a collaborative and organized person to serve as a Research Assistant. The Research Assistant will support the work of the Children’s Specialty Healthcare Team. Their research will focus on youth and young adults with developmental disabilities and mental health concerns. The preferred work location for this position is in Texas. This position may not be filled or performed in California, Colorado, Hawaii, Montana, Rhode Island, or Washington at this time. Some duties may require access to reliable personal transportation.

Responsibilities:

- Conduct literature reviews and summarize research articles and online resources related to developmental disabilities and mental health.
- Organize research in a spreadsheet.
- Provide feedback on presentations developed by other Meadows Institute staff.
- Participate in project meetings.
- Other duties as assigned.

Qualifications:

- Ability to navigate research databases to find relevant articles and then summarize and synthesize relevant key findings.
- Ability to work independently as well as collaboratively with colleagues in a remote environment.
- Capacity to think strategically, critically, and respond analytically.
- Participated in a post-secondary program (18+ program, course at a college or university). No degree or certifications required.

Preferred Qualifications:

- We strongly value and prioritize the expertise of those with personal experience in the systems with which we are working. We encourage individuals with any the following to apply:
 - Lived experience with a developmental disability or a family member with a developmental disability and mental health challenge.
 - A former student in the K-12 public education system in Texas.

MEADOWS
MENTAL HEALTH
POLICY INSTITUTE

- Participated in a post-secondary program (18+ program, course at a college or university).
- Experience conducting literature reviews or general research experience.
- Personal and/or professional knowledge of the K-12 education system, post-secondary education, and/or the mental health crisis system in Texas.

Eligibility Requirements:

The preferred work location for this position is in Texas. This position may not be filled or performed in California, Colorado, Hawaii, Montana, Rhode Island, or Washington at this time. Relocation assistance not available. Successful candidates must show proof of eligibility to work in the United States.

To Apply:

<https://recruiting.paylocity.com/recruiting/jobs/All/965ef422-eb7d-4193-831c-eb795c67a5b5/The-Meadows-Mental-Health-Policy-Institute-for-Tex>

About Meadows Mental Health Policy Institute:

The Meadows Mental Health Policy Institute is a data-driven, nonpartisan, nonprofit organization that supports the implementation of policies and programs that help Texans obtain effective, efficient mental health care when and where they need it. The Institute's vision is for Texas to be the national leader in treating all people with mental health needs. For more information about the Meadows Institute, please visit: www.mmhpi.org.

The Meadows Mental Health Policy Institute is committed to equality of opportunity in all aspects of employment and provides full and equal employment opportunities to all employees and potential employees without regard to race, color, national origin, religion, gender (including pregnancy, childbirth, and related medical conditions), physical or mental disability, age, citizen status, veteran status, genetic information, or any other legally protected status.

MEADOWS
MENTAL HEALTH
POLICY INSTITUTE