

## Meadows Mental Health Policy Institute

### Summer Internship Program Learn More – 2025

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The Meadows Mental Health Policy Institute is pleased to announce the call for applications for our eleventh annual Summer Internship Program. The program aims to provide interns with experience at the intersection of policy and programs to create equitable systemic changes so all people in Texas, the nation, and the world can obtain the health care they need.

Interns are invaluable to our work, and we offer them broad exposure to every aspect of our mission and vision. This is a personalized experience. We work to match interns with supervisors whose expertise and projects align with their areas of interest. This summer, internship opportunities are available in the following teams for qualified candidates:

- Center for Child and Family Wellness
  - Higher Education and Social Welfare
  - K-12 Education
- Center for Health System Transformation
  - [Primary Care Team](#)
  - [Paso del Norte Center](#) (opportunity for hybrid remote/in-person if located in El Paso, Texas)
  - [Specialty Care: Adults Team](#)
- [Center for Justice and Health](#)
- Communications & Philanthropy Team
  - [Communications Team](#)
  - Philanthropy Team
- Innovation Team
- Policy and Government Affairs Team
  - [Health and Public Safety Team](#)
  - Policy Team

In our experience, **students who benefit the most from these internships are further along in their studies related to our mission, have exceptional writing and critical thinking skills, and have a wide range of diverse experiences that contribute uniquely to our mission, including lived experience with mental health issues and multicultural or cross-cultural experiences.** Students who are either currently enrolled in a master's or doctoral program, or individuals who possess a bachelor's degree with at least two years of professional work experience, are encouraged to apply.

The summer internship runs from June 2, 2025, to August 15, 2025, and will be conducted remotely, with some positions offering in-person opportunities regionally. Interns receive hourly stipends for their participation, and we can work with students to meet credit-earning

requirements. Interns must make a full-time, 10-week commitment to maximize their exposure to the Institute's work and enhance their professional development. It is not feasible for interns to concurrently hold another full-time position.

Students who are interested in applying for an internship should apply on the Meadows Institute [Careers website](#) from March 10 – 21, 2025 and submit their resume and a signed cover letter (all in one attachment). The cover letter should include the following:

- A description of their interest in the internship program,
- List of skills to note (such as research, data analytics, legislative experience, written and/or verbal communication, additional language skills),
- Identification of a maximum of three teams/areas of interest from the list above,
- Information on if the applicant will be pursuing credit-earning requirements for their education, and
- Anticipated requests for time-off for vacation or other personal business during the internship program dates.

If an applicant has any additional questions, they may contact the Summer Internship Program team at [internship@mmhpi.org](mailto:internship@mmhpi.org)

Dates and Timeline	Description
February 18 – March 21, 2025	<b>Call for Applications</b> How to apply instructions will be provided via email and the MMHPI website to circulate with contacts.
March 10 – 21, 2025	Meadows Mental Health Policy Institute 2025 Summer Internship <b>Application Opens</b> and closes at 1pm CST on the final date listed.  A direct link to apply is available <a href="#">here</a> .
Approximately 3 weeks after application close date.	All Applicants are notified of their results and Semi-Finalists will <b>schedule their Phone Screenings</b> .
Approximately 3 weeks after Semi-Finalists are chosen.	<b>Phone Screenings</b>
Approximately 2-6 weeks after Phone Screenings.  4/28/2025-5/14/2025	All Semi-Finalists are notified of their results for the phone screening <b>and Finalists may be contacted by Supervisors/Teams to schedule another interview</b> . The date range will be in late-April to mid-May and may vary based on

	<p>number of Finalists, availability of Supervisors/Teams, and schedule.</p> <p>Finalist status means the application is passed to the Supervisors/Teams and does not guarantee an interview with the Supervisors/Teams.</p>
During the Supervisors/Teams Interview period to approximately 1 week after Supervisors/Teams Interview concludes.	<b>All Finalists are notified of their results</b> around early to mid-May.
June 2, 2025 Monday to August 15, 2025 Friday	<p>Meadows Institute Summer Internship 2025 Cohort <b>Start and End Date</b></p> <p><i>*Mandatory attendance for the 1<sup>st</sup> day of the internship for orientation, all applicants that are not able to attend on June 2<sup>nd</sup> will not be considered.</i></p>

The internship position may not be filled or performed in California, Colorado, Hawaii, Montana, Rhode Island, or Washington at this time. Relocation assistance is not available. Successful candidates must show proof of eligibility to work in the United States. The internship position is not benefits eligible. The anticipated compensation ranges for this internship are: \$18-\$24/ hour.