

### Meadows Mental Health Policy Institute

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#### Discipline Data Analysis Tool: TEAM PROCESSES

The process of improving school discipline practices requires understanding best practices, as well as looking at the “right data” and asking the “right questions.” We have described some of the different types of data your team might need. You will also learn more about setting up a process for using data to guide improvement decisions.

**Use this tool to think through and describe your current process:**

1. <b>Who</b> in your district is looking at discipline data regularly?	
2. <b>Which</b> data is reviewed?	
3. <b>When</b> and how often is it reviewed?	
4. <b>Where</b> is the data coming from (source) and being displayed (report, dashboard)?	
5. <b>How</b> do those data discussions unfold?	
6. <b>What</b> do you do with the information?	
7. <b>Why</b> (to what end, what is the intended result)?	

## Meadows Mental Health Policy Institute

### Tool: Exclusionary Discipline Analysis Guide- DISTRICT TRENDS

Walking through exclusionary discipline data at least annually is a best practice for continuous improvement that significantly impacts both school culture and student academic outcomes. Our goal is to identify and address any negative trends in district-wide data with a special focus on reducing exclusionary discipline and discipline disparities for student groups across the district.

Texas Education Agency's District Discipline Summary Dashboard:

[https://rptsvr1.tea.texas.gov/adhocrpt/Disciplinary\\_Data\\_Products/districtdiscipline.html](https://rptsvr1.tea.texas.gov/adhocrpt/Disciplinary_Data_Products/districtdiscipline.html)

	Trends Observed in 2021-2023 Data	Trends Observed in 2023-2024 Data	Ideas to Address Trends
Demographic Trends			
Discipline Population			
In-School Suspension			
Out-of-School Suspension			
Discretionary DAEP			

## Discipline Data Analysis Tool

<b>Mandatory DAEP</b>			
<b>JJAEP</b>			
<b>Disciplinary Action by Race</b>			
<b>Disciplinary Action by Special Populations</b>			
<b>Discipline Reasons (Behaviors)</b>			
<b>Discipline Action by Reason (Behavior)</b>			
<b>Other Data Source:</b>			

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### Tool: Exclusionary Discipline Analysis Guide- CAMPUS TRENDS

Walking through exclusionary discipline data at least annually is a best practice for continuous improvement that significantly impacts both school culture and student academic outcomes. Our goal is to identify and address any negative trends in campus-wide data with a special focus on reducing exclusionary discipline and discipline disparities for student groups at the campus level.

Texas Education Agency's Campus Discipline Summary Dashboard:

[https://rptsvr1.tea.texas.gov/adhocrpt/Disciplinary\\_Data\\_Products/campusdiscipline.html](https://rptsvr1.tea.texas.gov/adhocrpt/Disciplinary_Data_Products/campusdiscipline.html)

	Trends Observed in 2021-2023 Data	Trends Observed in 2023-2024 Data	Ideas to Address Trends
Demographic Trends			
Discipline Population			
In-School Suspension			
Out-of-School Suspension			
Discretionary DAEP			
Mandatory DAEP			
JJAEP			

## Discipline Data Analysis Tool

<b>Disciplinary Action by Race</b>			
<b>Disciplinary Action by Special Populations</b>			
<b>Discipline Reasons (Behaviors)</b>			
<b>Discipline Action by Reason (Behavior)</b>			
<b>Dissecting Discipline Reason Code 21 (use internal discipline referral systems)</b>			

## Discipline Data Analysis Tool

## Tool: Using Discipline Data to Guide Improvement Decisions

Now that your process is developed, **what does your data reveal?** Look at your **Discipline Data Snapshot**. Select at least one discipline data metric that you know the most about and answer the following questions. Be prepared to report out to the larger group:

1. What is the <b>goal</b> ?	
2. What is <b>working</b> ?	
3. What is <b>not working</b> ?	
4. What <b>action steps for improvement</b> might you recommend at the district level?  At the campus level?	
5. What <b>additional data is needed</b> to identify the root cause of the problem, select a solution, and track progress?	

## Discipline Data Analysis Tool